

# MACIE BAREFOOT

macie.barefoot@gmail.com

New York, New York

## EXPERIENCE

### **2025 Christmas In Rockefeller Center**

**NBCUniversal**

Production Assistant, Talent Support: Marc Anthony

2025 - New York City

### **99th Macy's Thanksgiving Parade**

**NBCUniversal**

Production Assistant, Talent Support: Cynthia Erivo

2025 - New York City

### **The Challenge: Vets & New Threats Reunion**

**Paramount, MTV**

Associate Producer

Fall 2025 - Amsterdam, Netherlands & New York City

### **MTV Video Music Awards 2023, 2024, 2025**

**Paramount, MTV, Moonman Production Inc.**

Executive Assistant To The President of Music: Bruce Gillmer, Executive Assistant To The Producers:

Barb Bialkowski, Jesse Ignjatovic, RJ Durrell, Nick Florez, Main Show Production Assistant

2023 - New Jersey, 2024 - New York City, 2025 - New York City

### **"Good Night, and Good Luck" Starring George Clooney Live World Broadcast**

**CNN, HBO**

Executive Assistant To The Producers, Live Show Production Assistant

2025 - New York City

### **The Met Gala "Superfine: Tailoring Black Style" Vogue Livestream**

**Vogue, Condé Nast**

Executive Assistant To The Producers, Live Show Production Assistant

2025 - New York City

### **Saturday Night Live 50: The Homecoming Concert at Radio City Music Hall**

**NBCUniversal, House of Paine Entertainment**

Executive Assistant To The Producers: Ken Aymong, Rob Paine, Jesse Craine, Karen Scarminach

2025 - New York City

### **Victoria's Secret Fashion Show**

**Done + Dusted**

Executive Assistant To The Producers: Raj Kapoor, Katy Mullan, Mandy Moore, Live Show Production Assistant

2024 - New York City

## EDUCATION

**Marymount Manhattan College New York City 2018-2022 GPA: 3.82**

**•Bachelor of Arts Cinema, Television & Emerging Media •Bachelor of Arts Digital Media & Video Production**

## SKILLS

• Organization • Detail-Oriented • Self-Motivated • Ambition • Leadership • Flexibility • Adaptability

## PROFICIENCIES & PROGRAMS

- Film/TV & Live Event Production
- Executive Management
- Celebrity Assistance
- Production Office Management & Reception
- Financial Documentation & Expense Tracking
- High Profile Projects
- Logistics
- Event & Travel Coordination
- Digital & Film Photography
- Website Design & Search Engine Optimization
- Preparing Pre-Production & Post-Production Assets
- Google Workspace (Docs, Sheets, Slides, Gmail, Calendar, Drive, Meet) Zoom, Adobe Premiere Pro

**Creative Portfolio + Additional Experience Available for viewing at**

**<https://www.maciebarefoot.com/>**

**IMDb : Macie Barefoot**